

Total Physical Therapy

6933 S. 66th E Ave. Tulsa, OK 74133 Phone# 918-495-0600 Fax# 918-496-2146

PATIENT CANCELLATION AND NO-SHOW **POLICY**

Your scheduled appointment is a specific time when your therapist will spend time with you. It is extremely important to be timely. If you are unable to attend, **YOU MUST NOTIFY US IN ADVANCE AND RESCHEDULE TO MAKE UP THE MISSED APPOINTMENT.** Failure to attend your session may hinder your recovery process as well as disrupt the schedule of your therapist.

Cancellation- Three consecutive cancellations will result in termination of your therapy program. To restart your therapy, you must return to your physician for a new prescription and obtain additional authorization from your insurance provider. Your cancellation will be classified as a no show if you do not give at least 6 hours notification of your absence.

No Show- If you No Show to any appointments, you will be charged a \$30 fee that is not billable to your insurance and is due at the time of your appointment. To restart your therapy, you must return to your physician for a new prescription and obtain additional authorization from your insurance provider.

IN THE EVENT THAT YOU ARE COVERED BY WORKER'S COMPENSATION and fail to keep the appointment as recommended by your physician, the appropriate parties will be notified of your absence in writing. Typically, the notification will be to your physician, insurance carrier, employer, and rehabilitation consultant. Each cancelled and no-show appointment will also be noted in your chart. Please understand that failure to actively participate in your rehabilitation program may result in the impression that you are disinterested in your recovery and/or are better and able to return to work. Failure to attend therapy may have negative effect on your worker's compensation coverage. Thank you for your assistance.

Patient Signature: _____ Date: _____